

# GET ACCESS TO THE FULL COURSE TODAY



Category:  
**Self Help**

No. of Modules:  
**04**

No. of Parts:  
**04**

No. of Quizzes:  
**04**

# PRIORITY AND GOAL SETTING

**Farhan Jamali**



## INSTRUCTOR'S PROFILE



**FARHAN JAMALI**

Farhan Ali Jamali is a seasoned professional with over a decade of experience in development, learning. He is and globally recognized as a Life & Career Coach, Instructional Designer, Soft Skills Trainer, and Engagement Expert. Farhan specializes in the GROW coaching model, helping clients in 10+ countries achieve personal and professional growth. He's certified as a Success Coach from Possibilities and a CBT Certified Life Coach from Transformation Academy.

As a Soft Skills Trainer, Farhan designs impactful programs that enhance organizational success. He's known for crafting evidence-based training using the ADDIE model and Bloom's Taxonomy.

His firm, Ripple Effect, serves 40+ clients in Pakistan with tailored training and consulting programs. Farhan also excels as a top-rated freelancer on Upwork, providing services globally in instructional design and coaching.

## WHO SHOULD GET ACCESS TO THE COURSE ?

This course equips professionals with practical skills, enhancing their effectiveness and career growth. It drives success through actionable knowledge.



**Team Leads & Managers**



**Freelancers**



**HR Teams**



**Entrepreneurs**

# PRIORITY AND GOAL SETTING




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## - INTRODUCTION


## - MODULE - 1

 Priority and Goal Part-1


## - MODULE - 2

 Priority and Goal Part-2

## - MODULE - 3

 Priority and Goal Part-3

## - MODULE - 4

 Priority and Goal Part-4

# PRIORITY AND GOAL SETTING

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## COURSE DESCRIPTION :

In this course, discover the proven principles employed by successful individuals to achieve personal and business life dreams. Gain knowledge on how to construct the life you desire by accomplishing both personal and business goals. Explore the process of effective goal-setting thinking and learn how successful people transform their time into tangible achievements. Understand the importance of aligning action plans with strategic objectives, motivating teams for successful results. Setting and accomplishing goals guides employees and fosters enhanced performance. With the insights from this course, the dream of a successful life can become an achievable reality.

## LEARNING OBJECTIVES:





- Learn to prioritize tasks based on urgency and importance, focusing on goal-oriented activities.
- Understanding prioritizing and scheduling tasks effectively using SMART objectives.
- Identify how to use time wisely, avoiding nonessential activities

# BizKademy at a Glance

## About Us

- Tech-Driven L&D Company
- 20 Years of Experience
- Empowering Workforce by Capacity Building

## Our Offices

-  86 Sheikh Zayed Road, Sharjah, UAE.
-  302, Shahwar Trade Center, Karachi, Pakistan.
-  Chamber 13, RJ, Gulshan e Iqbal, Rashid Minhas Rd.
-  16 Sector H DHA Phase 1, Lahore, Punjab 54000.

## Contact

-  LetsTalk@BizKademy.com
-  0341 0742250
-  BizKademy.com

## What We Do?

### LMS

- Batches and Cohorts Creation
- Multiple Course Enrollment
- Setting Timelines
- Full Content Moderation
- Assessments and Quiz
- Gradebook
- Leader Board
- User Friendly

### Video Production

- Video Production
- Text Animation
- Character / Material Animation
- Glassboard Technology
- Chroma Studio
- SCORM Technology

### Courses

#### Readymade Courses

- Bilingual
- Unilingual
- Versatile Topics
- Self-Help
- Communication Skills
- Technical Skills
- People Management

### Courses

#### Customized Courses

- Need Analysis
- Brainstorm
- Ideate
- Instructional Design
- Assessments and Quizzes
- Get High Tech Support

## Assessment Centre

- Assessment Creation
- Invite Candidates (via Link/Email)
- Customizable Tests
- Cheating Prevention
- Flexible 2-Way File Upload
- Real-time Results

## Time Master

- Detailed Time Analytics
- Timezones / Shifts Management
- Productivity Reports
- Universal Solution



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